



6101 Saintsbury Drive #121  
The Colony, Texas 75056  
Phone: 972-400-2730  
www.willettvideo.com

## Customer Information

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Best phone number to contact you: \_\_\_\_\_ Day \_\_\_\_\_ Evening

Is this a surprise for someone who may answer the phone? \_\_\_\_\_

### How did you hear about us?

- Referral *who referred you?* \_\_\_\_\_
- Internet Search Engine (Google, Yahoo, etc)
- Event Coordinator/Planner *who is your planner?* \_\_\_\_\_
- Previous Customer
- Other *Please specify:* \_\_\_\_\_

### How do you wish to preview your video?

- Online Preview     Mail a DVD     I will not need a preview

### Select your method of payment:

- Cashier's Check/Money Order<sup>1</sup>     PayPal, Visa, MasterCard, American Express, Discover

Would you like to receive periodic promotional communication?<sup>2</sup>     Yes     No Thank You

May we use your order/material for promotional purposes?<sup>3</sup>     Yes     No Thank You

1. If paying by Cashier's Check or Money Order, payment must accompany this order form for us to process your order. For all "rush" orders, we encourage the use of PayPal or credit card to ensure timely delivery of your order.
2. Willett Video Productions will only use your personal information for communication directly to you. We will never sell, lease, rent, or otherwise disclose your information to a third party for any reason.
3. Willett Video Productions respects your privacy. We will not use any of your pictures or video without your consent.

## Slideshow Information

Choose your package:

Basic	Silver	Gold	Platinum
<ul style="list-style-type: none"> <li>Up to 60 Pictures</li> <li>Up to 2 songs</li> <li>1 DVD or VHS Tape</li> <li>5 Title Slides</li> <li>Introduction and Conclusion Slides</li> </ul>	<ul style="list-style-type: none"> <li>Up to 100 Pictures</li> <li>Up to 3 songs</li> <li>1 DVD or VHS Tape</li> <li>5 Title Slides</li> <li>Introduction and Conclusion Slides</li> </ul>	<ul style="list-style-type: none"> <li>Up to 150 Pictures</li> <li>Up to 5 songs</li> <li>1 DVD or VHS Tape</li> <li>5 Title Slides</li> <li>5 Captions</li> <li>Introduction and Conclusion Slides</li> </ul>	<ul style="list-style-type: none"> <li>Up to 200 Pictures</li> <li>Up to 7 songs</li> <li>2 DVD or VHS Tape</li> <li>5 Title Slides</li> <li>10 Captions</li> <li>Introduction and Conclusion Slides</li> </ul>
<b>\$149</b>	<b>\$249</b>	<b>\$349</b>	<b>\$499</b>

Basic  Silver  Gold  Platinum

\$ \_\_\_\_\_

### Extras:

Additional Songs <sup>1</sup> :	_____ X \$10 per song	\$ _____
Additional Pictures <sup>2</sup> :	_____ X \$3 per picture	\$ _____
Additional DVD or VHS tapes:	_____ X \$25 per copy	\$ _____
Additional Title Slides:	_____ X \$3 per title	\$ _____
Additional Captions:	_____ X \$2 per caption	\$ _____
DVD/VHS Gift Wrapping:	_____ X \$6 per VHS/DVD	\$ _____
Music Purchase:	_____ X \$1 per song	\$ _____
DVD Scene Selection Menu:	_____ X \$50	\$ _____
Slideshow Credits:	_____ X \$55	\$ _____
Personal Message/Tribute:	_____ X \$25	\$ _____
Photo Enhancement (per 25 photos):	_____ X \$10	\$ _____
Photo Scanning:	_____ X \$1 per picture	\$ _____
Motion Video Footage:	_____ X \$20 per 30 seconds	\$ _____

### Shipping:

Standard  \$20                      Overnight  \$50                      \$ \_\_\_\_\_

Expedited Service  20% of Package Cost                      \$ \_\_\_\_\_

Subtotal \$ \_\_\_\_\_

If you live in Texas, you must add 8.25% Sales Tax \$ \_\_\_\_\_

**Grand Total \$ \_\_\_\_\_**

<sup>1</sup> Additional songs do not include online purchase, if necessary.

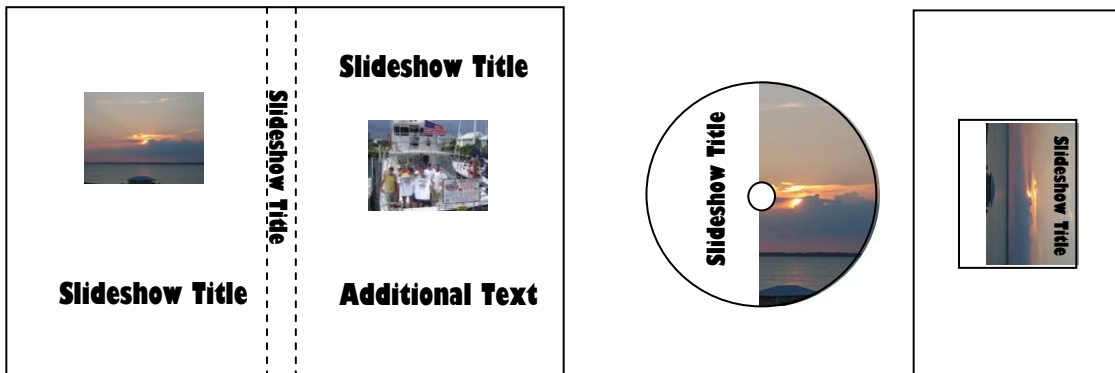
<sup>2</sup> Additional pictures do not include any scanning or photo enhancement.

## DVD/VHS Layout

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Slideshow Title: \_\_\_\_\_ Additional Text: \_\_\_\_\_

Pictures: (front) \_\_\_\_\_ (back) \_\_\_\_\_



## Slideshow Look & Feel

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In order for us to use the best color schemes for your slideshow, it helps us to know what colors and patterns you like and don't like. Objects are things that can be used as backgrounds, such as flowers or scenery.

*Colors, Patterns, Objects/Shapes you like:*

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*Colors, Patterns, Objects/Shapes you do not like:*

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## ***Title Slides***

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Title slide are great for introducing and categorizing a group of pictures. They are also used for DVD Scene Selection (optional). Each title slide includes an animated transition into and out of the slide.

<p style="text-align: center;"><b>Title Slide #1</b></p> <p style="text-align: center;">Inserted at the beginning of the slideshow</p> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>Title Slide #2</b></p> <p style="text-align: center;">Insert before picture # _____</p> <hr/> <hr/> <hr/>
<p style="text-align: center;"><b>Title Slide #3</b></p> <p style="text-align: center;">Insert before picture # _____</p> <hr/> <hr/> <hr/>	<p style="text-align: center;"><b>Title Slide #4</b></p> <p style="text-align: center;">Insert before picture # _____</p> <hr/> <hr/> <hr/>
<p style="text-align: center;"><b>Title Slide #5</b></p> <p style="text-align: center;">Inserted after you last picture</p> <hr/> <hr/> <hr/>	

*For additional title slides, please reprint this page or attach a separate sheet of paper*

### Slideshow Credits (optional)

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Slideshow credits are a fantastic way to highlight important people in your slideshow.

Credit	Picture #	Credit	Picture #
<i>Sean - Best Man</i>	122		

### Personal Message (optional)

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Personal Messages are a great way to share a poem or a message of thanks. Personal Messages can appear in many ways (rolling credits, appear/disappear, etc). Please indicate how you would like your personal message to be displayed.

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### Captions

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Captions are normally used to help send a message about a picture. While great for identifying when, where, or why a picture was taken, they should be used sparingly.

Caption	Picture #	Caption	Picture #
<i>Biking Trip to Moab, UT - 1998</i>	94		



# Terms of Service

1. Thank you for choosing Willett Video Productions, L.L.C. ("Willett Video Productions") to create your slideshow presentation(s). These Terms of Service govern your use of Willett Video Productions' service(s). By placing an order with us, you ("the customer") agree to these Terms of Service, and thereby are creating a binding legal agreement. You must be 18 years of age or older to use our services.
2. When placing an order you must provide true, accurate, current and complete information. If the information that was given changes over the course of the time in which you are using our services, you agree to notify Willett Video Productions at the time these changes occur.
3. Willett Video Productions produces multimedia photo/video slideshows using your photographs, digital photos, video clips, documents, and music you provide to us. Your photos are organized in a slideshow that is set to either your music of your choice or to the royalty-free stocked music of our choice. The photo/video slideshow is recorded onto a DVD using DVD-R specifications that can be played in most DVD players and VCR's. It is the customer's responsibility to ensure that your DVD player is compatible before you place your order. We cannot accept returns or cancel orders after they have been processed.
4. As an optional service, Willett Video Productions will scan original photographs for the customer. In addition to scanning the photographs, Willett Video Productions will enhance each scanned photograph to ensure the best possible quality of picture in digital format. With the exception of photographs covered under the Copyright Laws of the United States, the customer will receive, in addition to the original photographs, a CD containing the scanned and enhanced pictures. For each copyrighted photo requested to be scanned, the customer must provide third party permission stating that the customer has the right to use and/or enhance the photograph.
5. With the exception of paragraph 6 of this Terms of Service, all materials sent to Willett Video Productions will be returned to you. This includes, but not limited to, all photos, film or digital, videos, documents and cd's.
6. Willett Video Productions will not accept pornographic material in any form. If any such material is sent to us, it will be destroyed immediately at our discretion and we will not be held liable for any such loss. Willett Video Productions will disclose any pornographic material involving minors to local, state and/or federal authorities including all known information of the sender.
7. The customer must provide the information for your slideshow including but not limited to: written titles to be included in the show, the order of music and corresponding photographs, music titles, captions, slideshow credits, personal messages, and any other special requests. If your purchase is a gift you must specify this so that Willett Video Productions does not inadvertently discuss the show with the intended recipient, in the event we need to contact you. The total time cannot exceed the limit of the DVD or VHS formats. The photo/video slideshow may be recorded onto multiple DVD's, but cannot be produced in quantities greater than twenty.
8. For customers scanning their own images or having them scanned by a third party, the scanned images should be scanned at 300 dpi or better. Original photos scanned at a lower resolution may not be suitable for a quality slideshow production. Willett Video Productions assumes no responsibility for the quality of pictures scanned by the customer or a third party. In the event a picture(s) is scanned at a resolution lower than 300 dpi and are not suitable for slideshow production, the customer will be given the option to use the pictures "as is", resend a picture scanned at a higher resolution, or exclude the picture from the video.
9. Willett Video Productions will not be liable for any loss, damage, or theft of materials sent to us by the customer while in the possession of any mail/parcel carrier or courier or by any other party that may handle the customer's materials prior to Willett Video Productions accepting delivery of said material. It is the customer's responsibility to insure the contents of your package and practice safe parcel delivery techniques including, but not limited to, placing original photographs in watertight packaging, bubble wrapping hard plastic items such as CD's or DVDs, and placing watertight packaging in hardback envelopes suitable for photo transit. For return postage, Willett Video Productions agrees to place all original photos in watertight packaging and hardback envelopes and place all CD, VHS, and DVD media in bubble wrap to mitigate damage that may be incurred in delivery.
10. With the exception stated in paragraph 6 of this Terms of Service, Willett Video Productions will use the music, images, and video you supply to us to create your photo/video slideshow. At the customer's request, we can also use royalty-free music and/or pictures in your photo/video slideshow. In compliance with the copyright laws of the United States, the customer must have the right to use all music, images, and video in the photo/video slideshow. Unless the customer requests Willett Video Productions to purchase from an established online music retailer on their behalf, Willett Video Productions will not accept any digital format of music. Music provided to Willett Video Productions must be original media purchased by the customer through a legitimate vendor. Digital photographs that are protected via copyright may be used, but cannot be altered or enhanced without proof of permission from the original copyright holder.
11. By agreeing to this Terms of Service, the customer is stating that they own the copyright to the materials supplied, can use images and/or music either supplied by the customer or purchased on the customer's behalf in accordance with the United States copyright law's "Fair Use Act", or have obtained any third party permissions necessary for the use of customer supplied music, images, or video in the requested photo/video slideshow. The customer also agrees to release Willett Video Productions from all liability that may arise as a result of a violation claim of, but not limited to, a copyright violation by the copyright owner of the music and/or images supplied by the customer or purchased on the customer's behalf. Willett Video

Productions disclaims any and all responsibility or liability to any third party that arises out of the images and/or music that the customer provides or asks Willett Video Productions to purchase on their behalf and the customer agrees to be solely responsible for any such claim. Willett Video Productions assumes no responsibility or liability with respect to copyright infringements and the parties herein agree that should it be necessary for a court of competent jurisdiction to enforce any provision contained within this Terms of Service Contract, that the prevailing party will be entitled to reasonable attorney fees from the non-prevailing party. Customer agrees to indemnify and hold harmless Willett Video Production from any and all liability to any and all third parties or entities as a result of copyright infringement or claims.

12. Disclaimer - To the fullest extent permissible pursuant to applicable law, Willett Video Productions disclaims all warranties express or implied, including, but not limited to, implied warranties of its products and services. Under no circumstances shall Willett Video Productions be liable for any damages, including but not limited to, any direct, indirect, incidental or consequential damages to the customer's photographs (original or digital), digital videos, original music CDs and any other customer supplied materials including, but not limited to as a result of theft, fire, flood, natural disaster, war, or terrorism.

13. Willett Video Productions provides 100% satisfaction guarantee until approved by the customer after viewing your show on-line. The customer may request changes to the video in the event the video was not produced to the customer's requirements as stated in the original order form. Any changes requested outside of the scope of the original order are subject to the additional costs associated with those changes and are subject to any and all costs at the time of the original order. In the event the customer requests additional changes outside of the scope of the original order, the customer releases Willett Video Productions' from the original estimated completion date as stated in the order confirmation. In the event of these changes, the customer agrees that while Willett Video Productions will make a best effort to incorporate said changes, the final product is subject to delay. Once any and all changes are made and approved by the customer, verbally or written, this will be considered the final production and Willett Video Productions' guarantee will be fulfilled and no further changes to the customer's slideshow production will be made. If the customer is unable to view the production draft online, they may accept the slideshow without preview or they may request Willett Video Productions to mail a "preview production" of the slideshow in either DVD or VHS format. The quality of this video may be reduced and may not be representative of the quality of the final product. Prior to the final production copy of the video being created, the customer agrees the preview video must be shipped to and received by Willett Video Productions. The customer will be responsible for all shipping costs associated with mailing the preview production video. There is never a monetary refund and the customer must pay all shipping charges. Starting on the date of your event the guarantee covers only defects in the DVD itself. We will replace your defective DVD, but you must send us the defective DVD and cover all shipping and handling charges. DVD's that have been abused or mistreated are not covered in this guarantee for example: broken, chipped, scratched, burned, water or chemical damaged DVD's. We keep a copy of your completed show for two years and can make you a new copy for the price of an extra DVD.

14. The customer agrees that before Willett Video Productions releases the final production copy to the customer, full payment for the services provided must be received and cleared. Forms of payment accepted are cashier's check, money order, and through a third party, PayPal, Visa, MasterCard, American Express, and Discover. Other than acknowledgement of payment receipt and payment amount, Willett Video Productions does not ask for or keep on record any payment information regarding credit cards and PayPal. The customer agrees to release Willett Video Productions from any and all liability for use of a third party payment receipt system for, but not limited to, identity or credit information theft. The customer agrees to the Terms of Services for any such third party handling credit card payments.

15. Willett Video Productions will not sell, rent, lease, or otherwise disclose any personal information to any third party for any reason. Your contact information may be used, at your discretion, by Willett Video Productions for marketing and communication purposes.

16. These Terms of Service shall be governed by the laws of the State of Texas where Willett Video Productions is organized and the parties herein consent to and agree to the jurisdiction of Texas Courts. If a court should find any one of the provisions of these terms not enforceable, the customer agrees that the remaining terms shall remain in force. Further, these Terms of Service represent the full agreement between you and Willett Video Productions. Willett Video Productions has the right to modify these Terms of Service at any time. If you should continue to use the service after notice of the changes, the customer's use will result in acceptance of the changes. If there are any questions regarding any of the above provisions please contact: Willett Video Productions, LLC, 6101 Saintsbury Drive #121, The Colony, Texas, 75056, or call us at (972) 400-2730, or email us at [info@willettvideo.com](mailto:info@willettvideo.com).

I acknowledge that I have read the Terms of Service above and that I, the customer, am entering into an agreement with Willett Video Productions, LLC for the creation of a Video Slideshow with the specifications indicated above. I hereby confirm that I have permission to use any copyrighted material either by consent from the original copyright holder or by the terms specified under the Fair Use Act of the Copyright Laws of the United States of America. Additionally, I acknowledge that I intend to use this video production for personal use only. I understand that under the same Copyright Laws, I am prohibited from unauthorized duplication and distribution of this video slideshow.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name